



*CITY OF SAN DIMAS
DEPARTMENT OF PARKS AND RECREATION
SAN DIMAS, CA 91773*

SPECIFICATIONS AND CONTRACT DOCUMENTS

FOR

CONSTRUCTION CONTRACT NO. 2025-02

CITY HALL PITCHED ROOF REPLACEMENT

BID OPENING DATE: APRIL 15, 2025

BID TIME: 2:00 P.M.

Please direct questions or comments to:

**Daniel Ford
Facilities Manager
CITY OF SAN DIMAS
245 E. BONITA AVENUE
SAN DIMAS, CA 91773
(909) 394-6228**



CONSTRUCTION CONTRACT NO. 2025-02

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**CITY OF SAN DIMAS
NOTICE INVITING SEALED BIDS
CONSTRUCTION CONTRACT NO. 2025-02**

BIDS MUST BE RECEIVED ON OR BEFORE: TUESDAY, APRIL 15, 2025 at 2:00 p.m.

BIDS WILL BE OPENED ON: TUESDAY, APRIL 15, 2025 at 2:00 p.m.

PLACE OF BID RECEIPT: Office of the City Clerk, City Hall,
245 East Bonita Avenue, San Dimas, California 91773

PROJECT IDENTIFICATION NAME: CITY HALL PITCHED ROOF REPLACEMENT
CONSTRUCTION CONTRACT NO. 2025-02

NOTICE IS HEREBY GIVEN that the City of San Dimas, County of Los Angeles, California, will receive up to, but not later than, the time set forth above sealed contract bids for the award of a contract for the above project. All bids shall be made on the form furnished by the City and shall be opened and publicly read aloud at the above-stated time in the Office of the City Clerk of the City of San Dimas, City Hall.

DESCRIPTION OF WORK: The City Hall Pitched Roof Replacement consists of all labor, materials, transportation, tools and equipment to remove and replace the concrete tile, underlayment membranes, flashings, and structural repairs to the identified areas. The engineer's estimate for the cost of the work is \$250,883.

OBTAINING CONTRACT DOCUMENTS: Contract documents, may be obtained online at Sandimasca.gov or by contacting Parks and Recreation Department at 909-394-6230.

Each bid shall be accompanied by bid security referred to in the contract documents and by a list of proposed subcontractors. Evidence of insurance, a performance bond, and a labor and materials bond as specified in the contract documents will be required prior to execution of the contract.

Pursuant to the Labor Code of the State of California, the Director of Industrial Relations has determined the general prevailing rate of wages and employer payments for health and welfare, vacation, pension and similar purposes applicable to the work to be done. This rate and scale are on file with the Department of Public Works, and copies will be made available to any interested party on request. The contractor to whom the contract is awarded, and the subcontractors under him, must pay not less than these rates for this area to all workers employed in the execution of the contract.

At the time of the award of the contract, the successful bidder shall possess a Class "A" (General Engineering) or Class "B" (General Building), or Class "C-39" (Roofing) contractor's license. Only a contractor registered with the Department of Industrial Relations ("DIR") to bid on public works contracts in California shall be permitted to submit a bid. Furthermore, only subcontractors registered with the DIR to bid on public works contracts in California shall be permitted to perform work or labor or render service under subcontract to the subject contractor, or be listed on the bid. Further, the project is subject to compliance monitoring and enforcement by the DIR.

In accordance with Public Contract Code section 22300, the bidder who is awarded the contract may substitute securities for retention moneys withheld by a public agency to ensure performance under this contract. The procedure and requirements for substituting said securities is set forth in Public Contract Code section 22300 which is incorporated by this reference as set forth herein.

The City reserves the right to reject any or all bids and to waive any irregularities or informalities in any bid or in the bidding and to make awards in the interest of the City. No bidder may withdraw his bid for a period of ninety (90) calendar days after the opening of bids.

Each bidder is hereby notified of a mandatory pre-bid meeting for this project on Thursday, April 3, 2025 at 11:00 am at City Hall, 245 E Bonita Ave, San Dimas. Only bids from attendees at the mandatory meeting will be considered.

CITY OF SAN DIMAS

SPECIAL PROVISIONS

SP-1 STANDARD SPECIFICATIONS AND GENERAL PROVISIONS

The Standard Specifications and General Provisions for the construction materials and construction methods as set forth in the "Standard Specifications for Public Works Construction," 2012 Edition and the "State of California Department of Transportation Standard Specifications," May, 2010 Edition, shall be the Standard Specifications and General Provisions for all the Work to be done and the provisions of the Contract for the Work. In case of conflict between the Standard Specifications, the General Provisions, and these Special Provisions, the Special Provisions shall take precedence over and prevail over such conflicting portions.

SP-2 DEFINITIONS

The terms, whenever appearing in these Specifications, shall be interpreted to mean as follows:

"Board"	The City Council of the City of San Dimas
"City"	The City of San Dimas, California
"City Attorney"	The City Attorney of the City of San Dimas
"City Engineer"	Authorized personnel of the City of San Dimas
"City Council"	The City Council of the City of San Dimas
"Contract"	The Contract and Contract Documents
"Contract Documents"	The plans, specifications, special conditions, and any other related documents or addenda for the Work.
"Contractor"	The Contractor bidding on the Work
"State"	The State Department of Transportation
"Work"	The Work or Improvement

SP-3 TIME LIMIT

The Contractor undertaking this project must return the executed Contract Documents within Ten (10) calendar days of the City Council award date, and to commence work within Ten (10) calendar days from Notice to Proceed. The Contractor will have fourteen (14) working days to complete the project.

The working hours shall be from 7:00 am until 5:00 pm Monday through Friday excluding Holidays unless otherwise approved by the Facilities Manager.

The City Council will not authorize any of the Work to be done under these specifications before the Contract has been signed, and any of the Work that is done by the Contractor in advance of such time shall be considered as being done at its own risk, and on its own responsibility, and as a consequence, will be subject to rejection having been done without the presence of the City Engineer or Inspector appointed by the City Engineer.

SP-4 CONTRACTOR'S RESPONSIBILITY

A. SUPERINTENDENCE

Whenever the Contractor is not present on any part of the Work where direction is needed, orders given by the City Engineer shall be received and obeyed by the superintendent or foreman or authorized representative who may be in charge of the Work. Any order given by the City Engineer, not otherwise required to be in writing by the specifications will, on request of the Contractor, be given or confirmed in writing. An authorized representative of the Contractor shall be at the work site during working hours.

B. CHARACTER OF WORKMEN

All superintendents and foreman shall be English-speaking. Any superintendent, foreman, laborer, or other person employed on the Work by the Contractor who fails or refuses to perform the Work in the manner specified herein shall be discharged immediately, and such person shall not again be employed on the Work. Upon written notification, the Contractor or any subcontractor shall discharge any person who is in the opinion of the City Engineer incompetent, disorderly, unfaithful, or otherwise unsatisfactory. Such discharge shall not be the basis of any claim for compensation or damage against the City or any of its officers.

SP-5 CITY ENGINEER AND CITY ENGINEER'S RESPONSIBILITY

Whenever in these specifications, or in other contract documents, where these specifications govern, the term, "City Engineer", shall mean authorized personnel of the City of San Dimas.

The City Engineer shall have the general supervision and direction of the Work. He has authority to stop the Work whenever such stoppage may be necessary to insure the proper execution of the Contract. He shall have authority to reject any work or materials which do not conform to the Contract Documents, to direct the application of work forces to such portions of the Work as in his judgment is required, to order the work force increased or diminished, to direct the sequence of the Work, and to decide questions which arise in the execution of the Work.

The City Engineer shall provide inspection for all the Work to be performed under the Contract. All materials and the Work shall be performed only in the presence of the City Engineer or his authorized inspector, and any Work done in the absence of the City Engineer or his authorized inspector shall be subject to rejection. The Contractor shall notify the City Engineer forty-eight (48) hours in advance of any Work to be done, in order that inspection services may be provided.

SP-6 INSURANCE REQUIREMENTS

Before execution of the Contract, during the entire period of the Contract, and for periods after the end of the Contract, the Contractor shall have in place all of the insurance coverage required in this section. The Contractor's insurance shall comply with all items specified by the Contract. Any subcontractors shall be subject to all of the requirements of this section, and the Contractor shall be responsible to obtain evidence of insurance from each subcontractor.

A. INSURER REQUIREMENTS

All insurance policies used to satisfy these requirements shall be issued by insurers authorized to do business in the State of California. Insurers shall have a current A.M. Best's ratings of not less than A: VII unless otherwise approved by the City.

B. COVERAGE'S, LIMITS AND POLICY REQUIREMENTS

The Contractor shall maintain the types of coverage's and limits as stated:

1. Commercial General Liability Insurance Commercial General Liability Insurance occurrence form, including all coverage's provided by and to the extent afforded by Insurance Services Office Form CG 0001 ed. 11/88 or 11/85, with no special limitations affecting the City. The limit for all coverages under this policy shall be no less than \$2,000,000 per occurrence. The City, its employees, officials and agents shall be added as an additional insured by endorsements to the policy. The insurer shall agree to provide the City with thirty (30) days prior written notice of any cancellation, nonrenewal or material change in coverage. The policy shall contain no provision that would make this policy excess over, contributory with or invalidated by the existence of any insurance, self-insurance or other risk financing program maintained by the City. In the event the policy contains such an "other insurance" clause, the policy shall be modified by endorsement to show that this policy is primary for any claim arising out of the Work performed under the Contract.

2. Commercial Automobile Liability Insurance Commercial Automobile Liability Insurance including all coverage's provided by and to the extent afforded by Insurance Services Office Form CA 0001, ed. 12/93, including Symbol 1 (any auto) with no special limitations affecting the City. The limit for bodily injury and property damage liability shall be no less than \$2,000,000 per accident. The insurer shall agree to provide the City with thirty (30) days prior written notice of any cancellation, non-renewal or material change in coverage. The policy shall contain no provision that would make this policy excess over, contributory with or invalidated by the existence of any insurance, selfinsurance or other risk financing program maintained by the City. In the event the policy contains such an "other insurance" clause, the policy shall be modified by endorsement to show that this policy is primary for any claim arising out of the Work performed under the Contract.

3. Workers' Compensation Insurance Workers' Compensation Insurance shall meet all statutory benefit requirements of the Labor Code of the State of California. Employers Liability Insurance with a minimum limit of \$1,000,000 per claim. The policy shall contain or be endorsed to include a waiver of subrogation in favor of the City.

C. ADDITIONAL REQUIREMENTS

The procuring of such required policies of insurance shall not be construed to limit the Contractor's liability hereunder or to fulfill the indemnification provisions and requirements of the Contract. There shall be no recourse against the City for payment of insurance premiums or other related costs. The City shall notify the Contractor in writing of changes in the insurance requirements. If the Contractor does not deposit, within sixty (60) days of receipt of such notice, copies of acceptable insurance policies incorporating the changes with the City, the Contractor shall be deemed in default under the Contract.

Any deductibles or self-insured retentions must be declared to and approved by the City. Any deductible exceeding an amount acceptable to the City shall be subject to the following changes:

1. The insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the City and its officials, employees and agents (with additional premium, if any to be paid by the Contractor); or
2. The Contractor shall provide satisfactory financial guarantee for payment of losses and related investigations, claim administration and defense expenses.

D. VERIFICATION OF COMPLIANCE

The Contractor shall furnish the City with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the City before work commences. Not less than fifteen (15) days prior to the expiration date of any policy of insurance required by this section, the Contractor shall deliver to the City a binder or certificate of insurance with respect to each renewal policy, bearing a notation evidencing payment of the premium, or accompanied by other proof of payment satisfactory to the City.

SP-7 **PROGRESS PAYMENTS**

Progress payments will be made in accordance with Section 9-3 of the Standard Specifications. The City shall retain five (5) percent of each progress payment to the Contractor in order to ensure performance under the Contract. Upon written claim by the Contractor submitted to the City Engineer on or before the twenty-fifth (25) day of each month during which the Work is under construction, the City Engineer will make an approximate measurement of the Work performed to that date and recommend to the City a progress payment to be paid for the Work completed. All requests for Payment shall be submitted on a City provided template. Payment will be made to the Contractor on or about the fifteenth (15) day of the month following completion of each estimate period. No payment shall be made or required to be made when, in the judgment of the City Engineer, the Work is not proceeding in accordance with the Contract.

A. SUBSTITUTION OF SECURITIES FOR MONIES WITHHELD TO ASSURE PERFORMANCE AND PAY EARNED RETENTIONS DIRECTLY TO AN ESCROW AGENT

In accordance with California Public Contract Code, Section 22300, the Contractor may request permission to substitute securities in lieu of having retention withheld by the City from progress payments when such payments become due or, in the alternative, the Contractor may request that the City make payments of earned retentions directly to an agreed upon designated escrow agent at the Contractor's expense. The following shall control if either option is requested by the Contractor:

1. Substitution of Securities for Performance Retention At some reasonable time before any progress payments would otherwise be due and payable to the Contractor in the performance of the Work under the Contract, the Contractor may submit a request in writing to the City requesting permission to substitute retentions with securities equivalent to the estimated amount of retention ("Estimated Retention") to be withheld by the City. The Contractor shall deposit such securities with the City or may, in the alternative, deposit such securities in escrow with a state or federally chartered bank in California, as the escrow agent, and at the Contractor's expense. Such securities will be equivalent or greater than the Estimated Retention. If on or after the date the securities are to be deposited: (a) the Contract is modified, by written modification,

change order or otherwise, resulting in the Contractor being entitled to receive an amount more than the estimated Contract amount; and/or (b) the City, by a reservation of rights and at its sole discretion and upon advise of the City Attorney, determine that the amount of the securities on deposit, are not equal to or greater than the Estimated Retention, the Contractor shall within a reasonable time, upon the request of the City, deposit additional securities, so that the amount of securities on deposit with the City or escrow agent is equivalent or greater in value than the amount of Estimated Retention. Upon satisfactory completion of the Contract, which shall mean, among other things, that the City is not otherwise entitled to retain proceeds from progress payments as elsewhere provided in the Contract or under applicable law, the securities shall be returned to the Contractor.

2. Deposit of Retention Proceeds with an Escrow Agent As an alternative to the substitution of securities, as provided in (A)(1) above, or the City otherwise retaining and holding retention proceeds from progress payments, the Contractor may request the City to make payments of retentions earned directly to an escrow agent with the same qualifications as required in paragraph (A)(1) above and at the expense of the Contractor. At its sole expense, the Contractor may direct the investment of such retention payments into only such securities as mentioned in paragraph (A)(3) below and shall be entitled to interest earned on such investments on the same terms provided for securities deposited by the Contractor. Upon satisfactory completion of the Contract, which shall mean when the City would not otherwise be entitled to withhold retention proceeds from progress payments had the Contractor not elected to have such proceeds deposited into escrow, the Contractor shall be allowed to receive from the escrow agent all securities, interest, and payments deposited into escrow pursuant to the terms of this section. The Contractor shall pay to each subcontractor, not later than twenty (20) days of receipt of the payment, the respective amount of interest earned, net of costs attributed to retention withheld from each subcontractor, on the amount withheld to insure performance of the Contractor.
3. Securities eligible for investment Securities eligible for investment shall include those listed in California Government Code Section 16430, bank or savings and loan certificates of deposit, interest bearing demand deposit accounts, standby letters of credit, or any other security mutually agreed upon between the Contractor and the City. The Contractor shall be the beneficial owner of any securities substituted for any monies withheld and shall receive any interest thereon.
4. Escrow Agreement for security deposits in lieu of retention The Escrow Agreement that shall be used for the deposit of securities in lieu of retention shall substantially conform to the form prescribed in California Public Contract Code Section 22300(e).
5. Inconsistencies with prevailing statutory requirements If there is any inconsistency between or differences in Public Contract Code Section 22300 and the terms of this provision, or any future amendments thereto, Section 22300 shall control.

B. RELEASE OF RETENTION PROCEEDS:

Retention proceeds withheld by the City, or by the Contractor from any subcontractor shall be governed by California Public Contract Code, Section 7107. Within sixty (60) days after the date of completion of the Work covered by the Contract, the retention withheld from the Contractor shall be released, unless

the City decides to continue to withhold such proceeds, as provided for within the Contract. In the event of a dispute between the Contractor and the City involving the Work, the City may withhold an amount from the retention payment that shall not exceed 150 percent (150%) of the estimated value of the disputed amount from final payment to the Contractor. The date of completion of the Work shall mean any of the following:

1. The occupation, beneficial use, and enjoyment of the Work by the City, excluding any operation only for testing, startup, or commissioning, by the City, or its agent, accompanied by cessation of labor on the Work;
2. The acceptance by the City, or its agent, of the Work;
3. After the commencement of the Work, a cessation of labor on the Work for a continuous period of one-hundred (100) days or more, due to factors beyond the control of the Contractor; or
4. After the commencement of the Work, a cessation of labor on the Work for a continuous period of thirty (30) days or more, if the City files and records a "Notice of Cessation" or "Notice of Completion" with the Los Angeles County Recorder's Office.

The Contractor may withhold from a subcontractor its portion of the retention proceeds if a bona fide dispute exists between the Contractor and the subcontractor. Otherwise, payment must be made within ten (10) days from the time that any retention proceeds are received by the Contractor. The amount withheld from the retention payment shall not exceed 150 percent (150%) of the estimated value of the disputed amount. In the event retention payments are not made within the required time periods, the City or the Contractor withholding the unpaid amounts shall be subject to a charge of two percent (2%) per month on any improperly withheld amounts in lieu of interest otherwise due. In any action for the collection of funds improperly withheld, the prevailing party shall be entitled to attorney's fees and costs.

SP-8 **LIQUIDATED DAMAGES**

Liquidated damages will be assessed in accordance with Section 6-9 of the Standard Specifications. Progress payments made by the City after the scheduled completion date does not constitute a waiver of liquidated damages.

SP-9 **DISPUTE RESOLUTION**

Section 20104 et seq. of the California Public Contract Code prescribes a process for utilizing informal conferences, nonbinding judicially supervised mediation, and judicial arbitration to resolve disputes on construction claims of \$375,000 or less. In the case of a dispute between the Contractor and the City in regards to this Contract, the requirements of Section 20104 et seq. of the California Public Contract Code shall apply.

SP-10 **PROTECTION OF WORK AND MATERIALS**

In addition to the requirements of Section 4-1.2 of the Standard Specifications, the Contractor shall be responsible for the protection of the Work until it has been inspected and accepted by the City Engineer. Any Work damaged or destroyed prior to acceptance of the Work shall be replaced at the Contractor's expense and to the satisfaction of the City Engineer. This requirement pertains to all sections of the Contract.

The Contractor's attention is directed to Section 7105 of the Public Contract Code of the State of California prohibiting assignment of responsibility to the Contractor for repairing work damaged by an act of God, in excess of 5% of the contracted amount, provided that the Work damaged is built in accordance with accepted and applicable building standards, and the plans and specifications of the City.

SP-11 SOUND CONTROL REQUIREMENTS

The Contractor shall comply with all local sound control and noise level rules, regulations and ordinances which apply to any work performed by the Contractor. The noise level from the Contractor's operation, between the hours of 8:00 p.m. to 7:00 a.m., shall not exceed 86 dBA at a distance of 50 feet. This requirement in no way relieves the Contractor from responsibility for complying with local ordinances regulating noise level. Said noise level requirement shall apply to all equipment for the Work or related to the Work, including but not limited to trucks, transit mixers or transient equipment that may or may not be owned by the Contractor. No internal combustion engine shall be operated on the project without a muffler. The use of loud sound signals shall be avoided in favor of light warnings except those required by safety laws for the protection of personnel.

SP-12 TRAFFIC CONTROL

A. PUBLIC CONVENIENCE

At least five (5) calendar days prior to commencing work, the Contractor shall submit a construction schedule to the City for approval. Based on the construction schedule, the Contractor will notify residents, and businesses of the Work and post temporary "NO PARKING" signs at no cost to the City. Signs may be attached to existing poles or street light standards, but when necessary the Contractor shall furnish posts. The "NO PARKING" signs shall be placed **not less than twenty-four (24) hours prior to performing the Work**; therefore a request for changes in the schedule requiring additional posting shall be submitted by the Contractor for approval by the City Engineer **at least forty-eight (48) hours prior to the Work**.

B. PROTECTION OF WORK AND PUBLIC

The Contractor shall take all necessary measures to protect the Work and prevent accidents during any and all phases of the Work. The Contractor shall repair all damaged to the Work as a result of vandalism (i.e. vehicle tracks, footprints, writing, spilt asphalt etc.) If deemed necessary by the City, the Contractor shall repair the damaged area in accordance with these special provisions.

Should the Contractor appear to be neglectful or negligent in furnishing warning and protective devices, the City Engineer may direct attention to the existence of a hazard and the necessary warning and protective measures shall be furnished and installed immediately by the Contractor at their expense. Should the City point out the inadequacy of warning and protective measures, such action on the part of the City Engineer shall not relieve the Contractor from responsibility for public safety or abrogate their obligation to furnish and pay for these devices. If the Contractor fails to provide such devices, the City Engineer will place the devices or cause the devices to be placed. The cost of placing such devices shall be the sole responsibility of the Contractor and shall be paid for at the rate of \$45/hour for labor and vehicle use, \$15/day per barricade and any other costs incurred by the City relative to traffic control. The costs shall be deducted from the total Contract price for the Work.

C. CONSTRUCTION SIGNING

Construction signing shall consist of furnishing, installing, maintaining and removing construction signs and barricades as required by the California Manual of Uniform Traffic Control Devices (CA M.U.T.C.D.). The traffic control system shall be installed prior to starting the Work and shall not be removed until all the Work has been completed.

D. TRAFFIC MAINTENANCE

The Contractor shall be responsible for handling vehicular and pedestrian traffic in accordance with Section 5-7, 600 and 601 of the Standard Specifications and these Special Provisions.

All trucks which the Contractor proposes to use that exceed the legal load limit, when loaded, will be required to have overweight permits from the City prior to using City streets.

The Contractor's equipment and personal vehicles of the Contractor's employees shall not be parked on the traveled way at any time. Overnight parking of construction equipment in the Work zone or on adjacent roads is not permitted. Parking of construction equipment shall be confined to the approved storage site.

E. RESTRICTIONS ON CLOSURE OF STREETS AND TRAFFIC LANES

The Contractor shall conduct all operations so as to provide reasonable access to the city employees with a minimum of inconvenience to the public by having no greater length or quantity of the Work under construction than can be properly prosecuted.

SP-13 **EXISTING UTILITIES**

Facilities of individuals or entities known to have utilities in the Work area are shown on the plans in their approximate location, in those Work areas where conflict is anticipated; however, not all the locations of subsurface utilities are shown on the plans. It is the Contractor's responsibility to ascertain and determine, at his own risk, the true location of all facilities and utilities in the Work area. The following is a list of individuals or entities which may have facilities or utilities in the Work area. This list is merely informational for the Contractor and may or may not be complete or inclusive:

Sanitary Sewers/Storm Drain	City of San Dimas L.A. County Department of Public Works L.A. County Sanitation District
Water	Golden State Water Co. Metropolitan Water District
Gas	Southern California Gas Company
Electricity	Southern California Edison
Telephone	AT&T Sprint Verizon/Frontier

Transit	MTA/SCRRRA Foothill Transit
Underground Cable Television	Spectrum
<u>Underground Service Alert Members</u>	<u>(800) 422-4133</u>

Prior to any construction work which may conflict with existing utilities, the Contractor shall locate existing utilities within the Work area.

SP-14 **HIGHWAY CONSTRUCTION PERMIT**

Pursuant to the authority contained in Section 591 of the State of California Vehicle Code, the City has determined that, within such areas as are within the limits of the Work and are open to public traffic, the Contractor shall comply with all the requirements set forth in Divisions 11, 12, 13, 14, and 15 of the Vehicle Code. Attention is directed to the statement in Section 591 of said code which does not relieve any person from the duty of exercising due care. The Contractor shall take all necessary precautions for the safe operation of his equipment and the protection of the public from injury and damage from such equipment.

SP-15 **BEST MANAGEMENT PRACTICES**

In compliance with the Federal Clean Water Act, the Contractor will be required to implement Best Management Practices (“BMPs”) to prevent and control the entry of pollutants of non-storm water runoff into the City’s storm drain system. The Contractor is hereby advised that the City has adopted Ordinance No. 1017 to regulate Urban Runoff Pollution. The Contractor is further advised that the City has established BMPs to be employed at construction sites, and also has available for the Contractor copies of, “Blueprint for a Clean Ocean,” published by the County of Los Angeles, Department of Public Works, an introductory guide to stormwater quality control on construction sites, which contains several principles and techniques that can be used to help prevent stormwater pollution.

SP-16 **PRE-WORK CONFERENCE**

Prior to commencement of the project, but after award of the contract, the Contractor must contact Daniel Ford, Facilities Division at (909) 394-6228 to arrange for a pre-construction conference. The contractor shall have all submittals turned into the City prior to the end of the pre-work conference. These submittals shall include at a minimum:

1. Emergency (24 hour) contact information for Contractor’s Project Manager and on-site foreman
2. All Material submittals
3. Construction Schedule

INSTRUCTIONS TO BIDDERS

IB-1 SECURING DOCUMENTS

The Contract Documents are available for examination without charge in the Parks and Recreation Department, and copies may be obtained from the Parks and Recreation Department in the manner specified in the "Notice Inviting Bids."

IB-2 EXAMINATION OF PLANS, SPECIFICATIONS & SITE OF WORK

The bidder is required to carefully examine the plans, specifications, and the Work site. It will be assumed that the bidder has investigated and is satisfied as to:

- A. The conditions to be encountered, including all installations and utilities, whether underground, surface, or overhead;
- B. The character, quality, and quantities of work to be performed and materials to be furnished; and
- C. The requirements of the plans, the specifications, the special provisions, and the Contract.

It is mutually agreed that submission of a proposal shall be considered prima facie evidence that the bidder has made such examination.

The plans show conditions as they are believed to exist, but the Contractor is not to infer that all of the conditions as shown actually existent, nor shall the City or any of its officers be liable for any loss sustained by the Contractor as a result of any variance between conditions shown on the plans and actual conditions revealed during examination or progress of the Work.

Each bidder is hereby notified of a mandatory pre-bid meeting at CITY HALL, 245 E Bonita Ave, San Dimas, on Thursday April 3, 2025, at 11:00 a.m.

All questions or comments regarding this project shall be submitted via email to dford@sandimasca.gov and shall be received by 5:00 PM, Monday, April 7, 2025. Responses will be returned to bidders by end of business day on Wednesday, April 9, 2025.

IB-3 INTERPRETATION OF DRAWINGS AND DOCUMENTS

If any bidder finds discrepancies in, or omissions from the plans, specifications, the special provisions or other proposed Contract Documents, or if the bidder should be in doubt as to the true meaning of any part of the Work, they shall at once make a written request to the City Engineer for correction, clarification, or interpretation of the point(s) in question. The person submitting such request shall be responsible for its prompt delivery. Requests for clarification, interpretation or correction must be received a minimum of 2 business days prior to the bid opening in order to allow time for a written response from the City.

In the event that the City Engineer receives such a request, and it should be found that certain essential information is not clearly and fully set forth, or if the City Engineer discovers errors, omissions, or points requiring clarification in the plans, specifications, special provisions, or other related Contract Documents, a written addendum will be mailed to each person to whom a set of Contract Documents

has been delivered. The City Council will not be responsible for any instructions, explanations, or interpretations of the Contract Documents presented to bidder in any manner other than by written addendum.

IB-4 ADDENDA OR BULLETINS

The effect of all addenda to the Contract Documents shall be considered in the bid, and said addenda shall be signed and are made a part of the Contract Documents, and shall be returned with them. Before submitting their bid, each bidder shall be responsible to discover whether or not any addenda have been issued, and the bidder's failure to include any such addenda issued shall render their bid informal, and result in its rejection.

IB-5 BID PROPOSALS

The Contractor shall submit a bid proposal for the Work in accordance with the Bidder's Proposal included in these specifications. For each subcategory of Work as set forth in the Bidder's Proposal, all bidders are to provide a subtotal for such work by multiplying the given estimated quantities of Work, as indicated in the Bidder's Proposal, by the unit prices as submitted by the bidders. In the case of a math error whereby the subtotal for any such work does not equal the quantity of work times the provided unit price, the unit price shall prevail and bids will be computed based upon the unit price and compared on the basis of the corrected subtotals. The award will be made to the lowest responsible bidder based on the "Total Base Bid", as may be corrected and adjusted by the City as set forth herein.

IB-6 LICENSING OF CONTRACTORS

Before submitting any proposal, ALL persons, firms, partnerships or corporations shall be licensed in accordance with the provisions of Chapter 9 of Division 111, Business and Professions Code of the State of California, and any applicable ordinances of the City. For this project, the Contractor will be required to possess a "A" General Engineering, or a "B" General Building, or a "C-39" Roofing Contractor's License. It is a misdemeanor for any unlicensed person to submit a bid in response to this invitation in the capacity of a Contractor (See Section 7028.15 of the Business and Professions Code of the State of California).

IB-7 PERMITS AND LICENSES

The Contractor and each of its subcontractors will be required to obtain a City of San Dimas business license to operate in the City. Additionally, the Contractor is required to furnish a City of San Dimas building permit prior to commencing any work.

IB-8 TAXES

No mention shall be made of sales tax or use tax, as all bid prices submitted will be considered as including such tax.

IB-9 PROPOSALS

Before a bid will be considered, the bid must be made in accordance with the following instructions:

1. Bids shall be made upon the forms attached herein; all bid items shall be properly filled out; numbers shall be stated both in words and in figures, and the signatures of all

persons signing shall be in longhand. If there is a conflict in the words and the figures, the words shall govern. Should it be necessary to remove any of the bid document pages for typing the proposal, etc., they shall be reassembled and attached either by ring binder or by stapling together, and submitted.

2. All prices and notations must be in ink or typewritten. No erasures will be permitted. Mistakes may be crossed out, and corrections typed or written with ink adjacent thereto, and must be initialed in ink by the person or persons signing the bid.
3. Any proposal which, in the opinion of the City Council, is so unbalanced between the various Contract items so as to be detrimental to the best interest of the City will be rejected.
4. Bids shall not contain any recapitulation of the Work to be done. No oral, telegraphic, or telephonic proposals of modifications will be considered.
5. Each bidder shall list his proposed subcontractors on the form accompanying the proposal in accordance with the provisions of the specifications.
6. Each bidder shall furnish a statement of his technical ability, experience in building athletic fields, and references properly and fully filled out on the form provided.
7. The City Council may require any bidder to furnish a statement of his financial responsibility.
8. Each bidder must accompany their bid with either a Cashier's Check, upon some responsible bank, or a check upon such bank properly certified, or by a corporate Surety Bond meeting the requirements of Section 2-4 of the Standard Specifications, payable to the City of San Dimas for a sum of not less than ten (10) percent of the aggregate sum of the bid, which check or bond and the monies represented thereby shall be held by the city as a guarantee that the bidder, if awarded the Contract, will, in good faith, enter into such Contract and furnish the required bonds. The bidder agrees that, in case of his refusal or failure to execute the Contract and give the bonds within time limit set herein, after written notice that the Contract has been awarded to the bidder for the Work, such check or bonds and the money represented thereby, shall remain the property of the City. The surety will pay to the City the damages which the City may suffer by reason of the bidder's failure, not exceeding the sum of ten (10) percent of the amount of the bid. A bid received and not accompanied by such Cashier's or Certified check, or approved bond shall be rejected.
9. Bids shall be delivered to the City Clerk, in the City Hall, on or before the day and hour set for the opening of bids, in the "Notice Inviting Bids," which bids shall be enclosed in a sealed envelope, and bearing the title of the Work and the name of the bidder.

IB-10 DISQUALIFICATION OF BIDDERS

No person, firm or corporation shall be allowed to make, file, or be interested in more than one bid for the same work unless alternate bids are called for. A person, firm, or corporation who has submitted a sub-proposal to a bidder, or who has quoted prices on materials to a bidder, is not hereby disqualified from submitting a bid in his own behalf.

IB-11 WITHDRAWAL OF BID

Any bidder may withdraw their bid in person or by written request at any time prior to the scheduled closing time for receipt of bids.

IB-12 OPENING OF BID PROPOSALS

The City Clerk will in open session publicly open, examine, and declare the bids at the time set forth in the "Notice Inviting Bids." Bidder or their authorized representatives are invited to be present.

IB-13 AWARD OF CONTRACT OR REJECTION OF BIDS

The Contract for the Work will be awarded to the lowest responsible bidder complying with these instructions and with the "Notice Inviting Bids." The City Council, however, reserves the right to reject any and all bids, and to waive any informality in the bids received. The City Council also reserves the right to withhold award for a period not to exceed ninety (90) days from the date the bids are received by the City Clerk of the City as specified in the "Notice Inviting Bids."

IB-13.1 BID PROTESTS

Bid protests shall comply with City Municipal Code Section 3.30.080. To be considered, a bid protest must be filed in writing within 3 business days of the bid opening. Only a contractor who has submitted a bid on the project may file a bid protest. The following items must be included in the bid protest:

1. The bid protest must be submitted in writing and signed by a legally authorized representative of the protesting company.
2. The bid protest must be sent or delivered to the attention of the City of San Dimas City Clerk at 245 E Bonita Ave, San Dimas, CA 91773.
3. The written bid protest must be received at the City no later than 3 business days after the bid opening.
4. The envelope containing the bid protest must reference "BID PROTEST" and the project name on the envelope.
5. A substantive description of the basis for the protest must be detailed in the written protest letter.

The City will review the Bid Protest and determine what further action is required.

IB-14 WORKMEN AND WAGES

Attention is specifically directed to all provisions of the Labor Code of the State of California with regard to workmen and wages. Wages shall be not less than the prevailing wage rates as determined by the City pursuant to the Labor Code.

The Contractor's attention is directed to the provisions California Labor Code Section 1775 whereby a Contractor shall, as a penalty to the City, forfeit not more than fifty dollars (\$50) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the City Engineer for the Work or craft in which the laborer, workman or mechanic is employed for any public work done under the Contract by them or by any subcontractor under them.

The amount of this penalty shall be determined by the Labor Commissioner and shall be based on consideration of the Contractor's mistake, inadvertence, or neglect in failing to pay the correct rate of

prevailing wages, or the previous record of the Contractor in meeting his or her prevailing wage obligations, or a Contractor's willful failure to pay the correct rates of prevailing wages.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 with limited exceptions for bid purposes only under Labor Code section 1771.1 (a). Additionally, no contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

IB-15 EMPLOYMENT OF APPRENTICES

The Contractor's attention is directed to the provisions in Section 1777.5 (Chapter 1411, Statutes of 1968) and 1777.6 of the Labor Code of the State of California concerning the employment of apprentices by the Contractor or any subcontractor under them.

Section 1777.5, as amended, requires the Contractor or subcontractor employing tradesmen in any apprenticeable occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices to journeymen that will be used in the performance of the Contract. The ratio of apprentices to journeymen in such cases shall not be less than one to five, except:

1. When unemployment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request for certificate; or
2. When the number of apprentices in training in the area exceeds a ratio of one to five; or
3. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally; or
4. When the Contractor provides evidence that they employ registered apprentices on all of their contracts of an annual average of not less than one apprentice to eight journeymen.

The Contractor is required to make contributions to funds established for the administration of apprenticeship programs if they employ registered apprentices or journeymen in any apprenticeable trade on such contracts and if other contractors on the public works site are making such contributions.

The Contractor, of any subcontractor under them, shall comply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

IB-16 NON-DISCRIMINATION IN EMPLOYMENT

In accordance with California Labor Code Section 1735, the Contractor shall not discriminate in the employment of persons engaged to perform the Work covered by the Contract because of race, religious creed, color, nation of origin, ancestry, physical disability, mental disability, medical condition, marital status or sex of such person, except as provided for in Section 12940 of the Government Code of the State of California. If the Contractor is found to be in violation of Section 1735 while in

performance of the Work, the Contractor shall be subject to all penalties imposed in Part VII, Chapter 1 of the California Labor Code and deemed to be in material breach of the Contract.

IB-17 EXECUTION OF CONTRACT DOCUMENTS

The Contract, in the form contained in the Contract Documents, shall be signed by the successful bidder and returned, together with a Performance Bond and a Material Bond as set forth below, within fourteen (14) calendar days after the written notice that said Contract has been awarded to him for the Work. No proposal shall be considered binding upon the City until the execution of the Contract, and the filing of the required bonds.

The Performance Bond shall be equal to one hundred percent of the Contract price and is to guarantee faithful performance of all work, within the time prescribed, in a manner satisfactory to the City, and that all materials and workmanship will be free from original or developed defects. The Performance Bond will remain in effect until the end of all warranty periods set forth in the Contract.

The Material and Labor bond shall be equal to one hundred percent of the Contract price and is to satisfy claims for materials, suppliers, and mechanics and laborers employed by the Contractor for this project. The Material and Labor Bond shall be maintained in full force and effect until the Work is accepted by the City and until all claims for materials and labor are paid, and shall otherwise comply with the Civil Code.

Failure to execute the Contract and to file bonds as provided herein within fourteen (14) calendar days after notification of award by the City shall be just cause for the annulment of the award and the forfeiture of the proposal guaranty.

IB-18 RETURN OF BIDDER'S GUARANTEES

Proposal guarantees will be held until the Contract has been finally executed, after which they will be returned to the respective bidders whose proposals they accompany. The notice to bidders, proposals, bonds, instructions to bidders, general provisions, and detailed specifications shall be deemed incorporated in the Contract by reference.

Upon refusal or failure of the successful bidder to execute the Contract, the City may award the Contract to the next lowest responsible bidder. If the City awards the Contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the City to the difference between the low bid and the next lowest bid, and the surplus, if any, shall be returned to the lowest bidder if cash or check is used, or to the surety on the bidder's bond if a bond is used.

IB-19 EXTRA WORK AND TIME AND MATERIAL

All Extra Work claims shall be submitted in the format provided in Appendix C. Any item considered to be extra work must be reported to the City immediately. Work will not be considered as an Extra Work item unless the city is immediately notified (within 10 minutes of encountering the extra work condition) and the report form in appendix C is completed and filed within 24 hours of encountering the extra work. Submittal of false claims is punishable by State law and in addition, the contractor shall reimburse the City for all employee costs and other fees spent on researching and reconciling the false claim.

All equipment used for extra work items will be paid at the current Caltrans Equipment rates. Labor surcharge will be paid at Caltrans rates. Submittal of this bid proposal is agreement to these conditions.

A. Work by Contractor

The following percentages shall be added to the Contractor's costs and shall constitute the markup for all overhead and profits:

- | | | |
|----|------------------------------|-----|
| 1) | Labor | 15% |
| 2) | Materials | 15% |
| 3) | Equipment Rental | 15% |
| 4) | Other Items and Expenditures | 15% |

B. Work by Subcontractor

When all or any part of the extra work is performed by a Subcontractor, the markup established in 3-3.2.3(a) shall be applied to the Subcontractor's actual cost of such work. A markup of 10 percent on the first \$5,000 of the subcontracted portion of the extra work and a markup of 5 percent on the Work added in excess of \$5,000 of the subcontracted portion of the extra work may be added by the Contractor.

CONSTRUCTION CONTRACT NO. 2025-02

CITY HALL PITCHED ROOF REPLACEMENT

DESCRIPTION OF BID ITEMS

BID ITEM 1: COUNCIL CHAMBERS STRUCTURAL ROOF REPAIRS AT WEST ROOF

This bid item shall include full compensation for removal and proper disposal of existing material, full compensation for furnishing, hauling, fastening, nailing and placing of material for the improvement. All associated labor shall be considered as included in the contract unit price, and no additional compensation will be made therefore.

The following items of work shall be included in the lump sum bid for this item and no additional compensation will be allowed:

- a. Mobilization and Demobilization
- b. Site Delineation/Traffic Control
- c. Material and Equipment Storage
- d. NPDES and erosion control requirements

Remove and replace roofing components as needed to complete repairs to designated areas according to plans in Appendix A.

Secure and support all areas as needed to allow the reconstruction of the roof area.

Ensure all areas are protected and no damage occurs to interior exposed finish ceiling material.

Ensure all areas are tied back in per building code.

Prior to ordering of materials, scheduling tasks, or beginning installations, the Contractor shall first obtain approval from the City Engineer for all project material specifications. Should the materials submitted by the Contractor require design modifications as mandated by the City, the Contractor bears the responsibility for all costs related to recalculating the design changes, including engaging the services of a licensed professional civil engineer in the state of California chosen by the City to validate and approve the revised specifications.

1. Demo areas as needed to successfully repair areas
2. Secure/support soffit areas as needed to prevent damage and make repairs
3. Remove gutter and reattach as needed for repairs
4. Remove and replace damaged plywood and 2x6 T&G decking
5. Replace rigid insulation board
6. O.H. Soffit Fireproof and plaster
7. Install 3x6 nailer
8. All items according to plan and current building code standards

BID ITEM 2: REROOF WITH NEW TILE EAST AND WEST ROOFS

This Bid Item shall include full compensation for removal and proper disposal of existing material, full compensation for furnishing, hauling, fastening, nailing and placing of material for the improvement and all associated labor shall be considered as included in the contract unit price, and no additional compensation will be made therefore.

The following items of work shall be included in the lump sum bid for this item and no additional compensation will be allowed:

- a. Mobilization and Demobilization
- b. Site Delineation/Traffic Control
- c. Material and Equipment Storage
- d. NPDES and erosion control requirements

East Roof

1. Demo existing tile
2. Remove underlayment and prep surfaces
3. Include up to 25% replacement of roof decking/sheathing
4. Remove all battens and replace with elevated batten system
5. Replace damaged perimeter nailer as needed
6. New Westlake **Royal TileSeal HT** Self-Adhering Underlayment
7. Custom base flashing around entire roof. Butyl system or better. See Detail.
8. All flashings, tape, sealants, and termination bars to seal/cover all areas
9. Westlake Vented hip/ridge with Figaroll Plus
10. Install new counter/edge flashing to bottom of tile roofing at transition
11. Install new roof tile per approved submittal
12. Professional clean up, repair any damaged areas to flat roof to match
13. Vented eave riser

West Roof

1. Demo existing tile
2. Remove underlayment and prep surfaces
3. Include up to 25% replacement of roof decking insulation and plywood
4. Remove all battens and replace with elevated batten system
5. Replace perimeter as needed
6. New Westlake Sol-R-Sin Blue underlayment
7. Clean and seal gutters, seams, joints,
8. All flashings, tape, sealants, and termination bars to seal/cover all areas
9. Westlake Vented hip/ridge with Figaroll Plus
10. Install new roof tile per approved submittal
11. Professional clean up, repair any damaged areas to flat roof to match
12. Vented eave riser



CONSTRUCTION CONTRACT NO. 2025-02

CITY HALL
PITCHED ROOF REPLACEMENT

BIDDER’S PROPOSAL

TO THE SAN DIMAS CITY COUNCIL

The undersigned, as bidder, declares that this proposal is made without collusion with any other person, firm, or corporation; and that the only person or parties interested as principles are those named herein; that he has not accepted any bid from any subcontractor or materialman through any bid depository, the by-laws, rules, or regulations of which prohibit or prevent the Contractor from considering any bid from any subcontractor or materialman which is not processed through said bid depository, or which prevents any subcontractor or materialman from bidding to any Contractor who does not use the facilities of, or accept bids from or through such bid depository; and having carefully examined the site of the proposed work and plans and specifications, therefore, as well as the “Notice Inviting Bids,” all motions by the City Council pertaining thereto, and the proposed Contract, and The Contractor from considering any bid from any subcontractor or materialman which having informed himself fully in regard to the contemplated work, proposes and agrees in the event of the acceptance hereof, to enter into a Contract with the City Council of the City of San Dimas, to perform said proposed work in accordance with the terms of said Contract, and to furnish or provide all material, equipment, labor, tools, apparatus, and other means necessary so to do in accordance with the terms and provisions of said Contract, to wit:

CITY HALL PITCHED ROOF REPLACEMENT

Contractor is Responsible to Verify Quantities On Site.

ITEM	QUANTITY	DESCRIPTION OF BASE BID ITEM	BID ITEM TOTAL
1	1 LS	COUNCIL CHAMBERS STRUCTURAL ROOF REPAIRS AT WEST ROOF Mobilization, Demobilization, Site Delineation/ Traffic Control, Storage and NPDES compliance, Complete in place for the unit price of: (\$ _____) per LS	_____
2A	1 LS	REROOF WITH NEW TILES EAST & WEST ROOF Mobilization, Demobilization, Site Delineation/ Traffic Control, Storage and NPDES compliance, Complete in place for the unit price of: (\$ _____) per LS	_____
2B	4680 SQFT	Remove, Furnish and Construction of <u>East Roof</u> , Complete in place for the unit price of: (\$ _____) per SQFT	_____

2C	3115 SQFT	Remove, Furnish and Construction of <u>West Roof</u> , Complete in place for the unit price of: (\$ _____) per SQFT	_____
TOTAL BID			\$ _____

TOTAL BID IN WORDS: _____

_____ **DOLLARS**

NOTE: The estimated quantities listed in the Proposal Bid Sheet(s) are supplied to give an indication of the general scope of the work, but the accuracy of these figures is not guaranteed and the bidder shall make his own estimates from the drawings. In case of a variation between the unit price and the totals shown by the bidder, the unit price will be considered to be the bid. Except where a lump sum is requested, in the case of a variation between the unit price and the total(s) shown by the bidder, the unit price will be used to calculate the total for the item based on the number of units involved in the item.

Upon completion of the construction, if the actual quantities show either an increase or decrease from the quantities given in the Proposal Bid Sheet(s), the Contract Unit Price will prevail. Increases or decreases in quantities shall not be subject to Section 3-2.2.1 of the Standard Specifications. Full compensation to be paid will be the contract price for the actual work completed, and no additional compensation will be allowed therefore. Payment will not be made for materials wasted or disposed of in a manner not called for under the Contract, this includes rejected material not unloaded from vehicles.

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

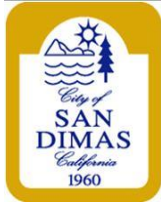
PHONE: (____) _____ **EMAIL:** _____

SUBMITTED BY (PRINT):

SUBMITTED BY (SIGN):

STATE CONTRACTOR'S LICENSE NO. _____ **CLASS** _____

DEPARTMENT OF INDUSTRIAL RELATIONS REGISTRATION NO. _____



CONSTRUCTION CONTRACT NO. 2025-02

CITY HALL PITCHED ROOF REPLACEMENT

BIDDER'S SECURITY

Bids will be received until **2:00 PM on Tuesday, April 15, 2025** at the office of the City Clerk, in the City Hall, 245 East Bonita Avenue, San Dimas, California.

To the Honorable City Council
City Hall
San Dimas, CA 91773

Gentlemen:

The undersigned hereby proposes and agrees to furnish all of the material, labor, equipment, transportation and services for the construction and completion of the Work listed herein, and in strict conformity with the plans, specifications, and other Contract Documents on file at the office of the City Council in the City Hall, 245 East Bonita Avenue, San Dimas, California, at the total sums listed below.

If awarded the Contract, the undersigned hereby agrees to sign said Contract and furnish the necessary bonds within fourteen (14) calendar days after notice of award of the Contract, begin work within ten (10) calendar days after issuance the notice to proceed, and complete the same within **fourteen (14)** working days after starting the Work.

The undersigned has checked carefully all of the prices quoted, and understands that the City will not be responsible for any errors or omissions on the part of the undersigned in making up his bid proposal.

Attached please find the Bidder's Surety Bond or Certified Check, for an amount, which is not less than ten (10) percent of the total amount of this bid.

BIDDER: _____

BY: _____
(Signature of Person Authorized to Sign for the Bidder)

(Print Name)

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, _____ as Principal, and _____ as Surety, are held and firmly bound unto the City of San Dimas, State of California (hereinafter called "City"), in the penal sum of Ten Percent (10%) of the total aggregate amount of the bid of the Principal above-named, submitted by said Principal to City for the PROJECT described below, for the payment of which sum is lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In no case shall the liability of the Surety hereunder exceed the sum of _____ (\$_____).

The condition of this obligation is such that a bid to City for certain construction specifically described as follows, for which bids are to be submitted on Tuesday, April 15, 2025 and opened on Tuesday, April 15, 2025 has been submitted by Principal to City:

Whereas, Principal is hereby submitting a proposal for the PROJECT per the plans and specifications for:

CITY HALL PITCHED ROOF REPLACEMENT CONTRACT NO. 2025-02

NOW, therefore, if the aforesaid Principal shall not withdraw said bid within the period specified therein after the opening of the same, or, if no period be specified, within ninety (90) days after said opening, and shall within the period specified thereby, or if no period be specified, within fourteen 14 days after the prescribed forms are presented to him for signature, enter into a written contract with City, in the prescribed form, in accordance with the bid as accepted, and file with City the certificates of insurance as stipulated in Section SP-6 Insurance Requirements of the Special Provisions and the two bonds, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force, virtue and effect. And the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of said contract or to the PROJECT to be performed hereunder or the specifications accompanying the same shall in any manner affect its obligations on this bond, and it does hereby waive notice of any such change, extension, alteration, or addition.

In the event suit is brought upon said bond by City/District and judgment is recovered, the Surety shall pay all costs incurred by City in such suit, including a reasonable attorney's fee to be fixed by the court. Death of the Principal shall not relieve Surety of its obligation hereunder.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this ____ day of _____, 2025.

_____ (Seal) _____ (Seal)

_____ (Seal) _____ (Seal)

CONTRACTOR'S CLASSIFICATION

The undersigned agrees, if awarded the Contract by the City, to execute the Contract and file the required bonds within fourteen (14) calendar days after notice of award by the City, and to commence work within ten (10) calendar days of after issuance of the notice to proceed. A time limit of **fourteen (14)** working days from the date of starting work has been set for the completion of this project.

This bid is submitted in response to the "Notice Inviting Bids and pursuant to all of the documents and instructions for the Work as approved by the City Council. The undersigned person or company is licensed by the State of California, pursuant to Chapter 9, Division 3, of the Business and Professions Code, under STATE CONTRACTOR'S LICENSE NO. _____ CLASS _____, EXPIRATION DATE _____. The undersigned bidder is:

INDIVIDUAL CONTRACTOR

NAME: _____

ADDRESS: _____

PHONE: (____) _____

PARTNERSHIP

NAME: _____

ADDRESS: _____

PHONE: (____) _____

CORPORATION

NAME: _____

ADDRESS: _____

PHONE: (____) _____

BY: _____, PRESIDENT

_____, SECRETARY

ORGANIZED UNDER THE LAWS OF THE

STATE OF _____

BIDDER'S STATEMENT OF TECHNICAL ABILITY AND EXPERIENCE

The bidder is required to state what work of a similar character to that included in this proposed Contract he has successfully performed in Los Angeles County within the last five years, and provide references which will enable the City Council to judge his responsibility, experience, skill and business standing. Said references shall include the name of the Supervisor responsible for the acceptance of the Work performed.

The undersigned submits herewith a statement of work which he has successfully performed of a character similar to that included in the proposed Contract.

1. JURISDICTION: _____

CONTACT PERSON: _____ PHONE: (____) _____

PROJECT PERFORMED: _____

2. JURISDICTION: _____

CONTACT PERSON: _____ PHONE: (____) _____

PROJECT PERFORMED: _____

3. JURISDICTION: _____

CONTACT PERSON: _____ PHONE: (____) _____

PROJECT PERFORMED: _____

4. JURISDICTION: _____

CONTACT PERSON: _____ PHONE: (____) _____

PROJECT PERFORMED: _____

5. JURISDICTION: _____

CONTACT PERSON: _____ PHONE: (____) _____

PROJECT PERFORMED: _____

DESIGNATION OF SUBCONTRACTORS

In compliance with the provisions of the Subletting and Subcontracting Fair Practices Act, Sections 4100 through 4114 of the California Public Contract Code, and any amendments thereof, the undersigned bidder has set forth below the name and location of the place of business of each subcontractor who will perform work or labor, or render service to the general Contractor, in or about the construction of the Work or improvement to be performed under the Contract Documents to which the attached bid is responsive, and the portion of the Work which will be done by each subcontractor for each subcontract in excess of one-half of one percent of this total bid.

The bidder understands that if he fails to specify a subcontractor for any portion of the Work to be performed under the Contract, he shall be deemed to have agreed to perform such portion of the Work himself and that he shall not be permitted to subject or subcontract that portion of the Work, except in cases of public emergency or necessity, and then only after a finding reduced in writing as a public record of the City setting forth the facts constituting the emergency or necessity.

1. ITEM: _____
SUBCONTRACTOR: _____
ADDRESS: _____
PHONE: (____) _____ STATE LICENSE NO.: _____
DIR NO. _____

2. ITEM: _____
SUBCONTRACTOR: _____
ADDRESS: _____
PHONE: (____) _____ STATE LICENSE NO.: _____
DIR NO. _____

3. ITEM: _____
SUBCONTRACTOR: _____
ADDRESS: _____
PHONE: (____) _____ STATE LICENSE NO.: _____
DIR NO. _____

(attach sheet for additional subcontractors)

CERTIFICATE AS TO COMPLIANCE WITH CERTAIN REGULATIONS

The Contractor shall furnish, in duplicate, to the City Engineer prior to the acceptance of the Work, a certificate in form substantially as follows:

"I/We hereby certify that all work has been performed and materials supplied in accordance with the plans, specifications, special conditions and other related Contract Documents for the above-work, and that:

- a. No alien was employed on the Work in violation of the provisions of Article 4, Chapter 1, Part 7, Division 2 of the Labor Code.
- b. Not less than the prevailing rates of wage as ascertained by the City Council has been paid to laborers, workmen, and mechanics employed on this work.
- c. There have been no unauthorized substitutions of subcontractors, nor have any unauthorized subcontracts been entered into.
- d. No materials of foreign origin supplied by the Contractor were used in the Work, except where materials of domestic origin were not available.
- e. No subcontract was assigned or transferred or performed by anyone other than the original subcontractor, except as provided in of the Subletting and Subcontracting Fair Practices Act, Sections 4100 through 4114 of the California Public Contract Code, and any amendments thereof.
- f. All claims for materials and labor, and other services performed in connection with these specifications have been paid."

BIDDER: _____

BY: _____

(Signature of Person Authorized to Sign for the Bidder)

(Print Name)

REJECTION OF BID FOR PRIOR DISQUALIFICATION REMOVAL OR OTHERWISE PREVENTED FROM BIDDING BECAUSE OF VIOLATION OF THE LAW OR A SAFETY REGULATION

Each bidder shall complete, under penalty of perjury, the questionnaire appearing in subpart (a) below, inquiring whether the bidder, any officer of the bidder, or any employee of such bidder who has a proprietary interest in such bidder, has ever been disqualified, removed, or otherwise prevented from bidding on, or completing a Federal, State, or local government project because of a violation of law or safety regulation, and if so, to explain the circumstances. A bid may be rejected on the basis of a bidder, any officer of such bidder, or any employee of such bidder who has a proprietary interest in such bidder, having been disqualified, removed, or otherwise prevented from bidding on, or completing a Federal, State, or local project because of a violation of the law or a safety regulation.

- (a) Has any bid of the Contractor, any officer of the Contractor, or any employee of the Contractor who has a proprietary interest in the Contractor ever been disqualified, removed, or otherwise prevented from bidding on, or completing a Federal, State, or local project because of a violation of the law or a safety regulation?

YES ()

NO ()

- (b) If the answer to subpart (a) above is "YES", the bidding Contractor shall describe in detail the reasons the bidder, any officer of such bidder, or any employer of such bidder who has a proprietary interest in such bidder was so disqualified, removed, or otherwise prevented from bidding or completing such a project, the name of the Federal, State, or local agency or agencies for whom the Work was bid or being performed; the name of the contracting officer or other government official responsible for each such project, the date of each disqualification or removal, or other act to prevent completion of such a project; the nature of the project, and explain any other circumstances, including mitigating factors, that would assist the City in evaluating the bidding Contractor' qualifications (if sufficient space is not provided, please attach additional pages as necessary, to answer this questionnaire).

The questionnaire completed above as executed on this _____ day of _____, by the undersigned under penalty of perjury.

BY: _____
(Signature of Person Authorized to Sign for the Bidder)

(Print Name)

(Position/Title)

QUESTIONNAIRE TO GENERAL CONTRACTORS

The Contractor shall be required to complete this form entitled, "Questionnaire to General Contractors." The City will forward this form to the City Attorney's Office for review.

1. Were bid depository or registry services used in obtaining subcontractor bid figures in order to compute your bid?

() YES () NO

2. If the answer to No. 1 is "YES", please attach a copy of the rules of each bid depository you used.

3. Did you have any source of subcontractors' bids other than bid depositories?

() YES () NO

4. Has any person or group threatened you with subcontractor boycotts, union boycotts, or other sanctions to attempt to convince you to use their services or abide by the rules of one or more bid depositories?

() YES () NO

5. If the answer to No. 4 is "YES", please explain the following details:

(a) Date

(b) Name of person or group:

(c) Job involved (if applicable)

(d) Nature of the threats: (use additional paper, if needed)

(e) Additional comments: _____

BIDDER: _____

BY: _____

(Signature of Person Authorized to Sign for the Bidder)

(Print Name)



CONSTRUCTION CONTRACT NO. 2025-02

NONCOLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

STATE OF CALIFORNIA)
)ss.
COUNTY OF _____)

_____, being first duly sworn, deposes and says
(name)

that he or she is _____ of
(position / title)

_____,
(the bidder)

the party making the foregoing bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

DATED: _____

By _____
(Person signing for bidder)

EXECUTE ATTACHED NOTARY ACKNOWLEDGMENT,
(California Civil Code Section 1189)



CONSTRUCTION CONTRACT NO. 2025-02

NOTARY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, not the truthfulness, accuracy, or validity of that document.

STATE OF _____)
)
COUNTY OF _____)

On _____, before me, _____,
Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____ (Seal)

APPENDIX A - Scope of Work

CITY HALL PITCHED ROOF REPLACEMENT

TABLE OF CONTENTS

Project Description

Section 1 Westlake Specification

Section 2 Structural Repair Plan

Section 3 Asbestos Report

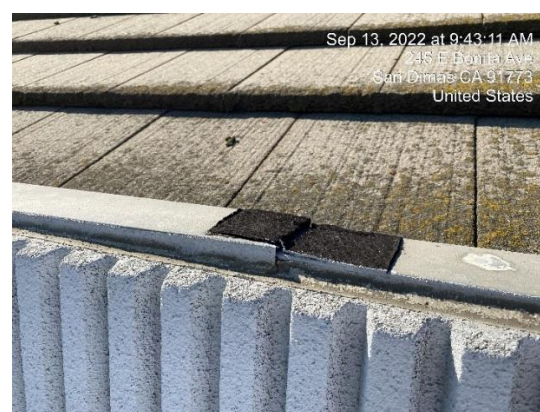
PROJECT DESCRIPTION

The work to be performed hereunder is located in the City of San Dimas at 245 E. Bonita Avenue, San Dimas, CA 91773 (Latitude: 34.107118, Longitude: -117.803746 and Latitude: 34.107169, Longitude: -117.803416).

The construction work consists of all labor, materials, transportation, tools and equipment to reroof the Pitched roofs. Some of the work includes: tile removal/re-install, expose and prep surfaces, replacement or installation of decking, battens, flashings, new base flashing system around east roof, gutter and seam seal, dispose of collected debris at a legal disposal site, furnish all labor, materials, tools, equipment transportation and all incidental work and services required to replace the roof. After the issuance of the Notice to Proceed, the Contractor should be prepared to start within ten (10) business days. The work shall be completed within fourteen (14) working days.

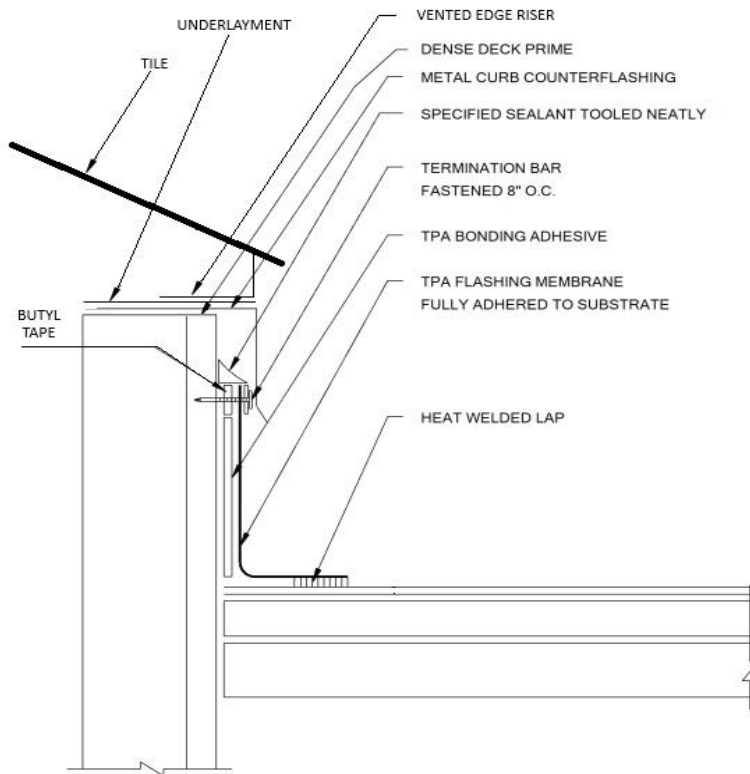
All the work is to be performed to the satisfaction of the City Engineer or his/her designee. Bidders are required to comply with all Federal and State of California regulations regarding safety standards involved in performance of the work.

The City reserves the right to reject any or all bids, to waive any informality or irregularity in any bid received, and to be the sole judge of the merits of the proposals received.





ROOF TRANSITION DETAIL



EAST ROOF, ROOF TO ROOF TRANSITION DETAIL

Bidder shall abide by all requirements imposed by the State of California and Los Angeles County in regards to Standard Specifications and General Provisions for the construction materials and construction methods as set forth in the "Standard Specifications for Public Works Construction," 2021 Edition. Please see attached Specification & Plan.

SECTION 1 - WESTLAKE SPECIFICATIONS



SECTION 07321 (07 32 16)

CONCRETE ROOF TILE

Copyright 2005 - 2023 ARCAT, Inc. - All rights reserved.

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Concrete roof tiles.
- B. Roof System Components:
 - 1. Underlayment.
 - 2. Roof flashing materials
 - 3. Related roof accessories.

1.2 RELATED SECTIONS

- A. Section 06100 - Rough Carpentry; Roof sheathing and nailers.
- B. Section 07600 - Flashing and Sheet Metal.
- C. Section 07710 - Roof Specialties; Roof gutters and downspouts.
- D. Section 072216 - Roof Board Insulation.
- E. Section 077263 – Waste Containment Assemblies.

1.3 REFERENCES

- A. IAPMO ES Report - 412 for Westlake Royal Roofing Solutions' Newpoint Concrete Roof Tiles.
- B. IAPMO UES ER-2015 - TRI Concrete and Clay Roof Tile Installation Manual.
- C. ICC AC 180 - Acceptance Criteria for Clay and Concrete Roof Tiles.
- D. ICC AC 188 for Underlayments.
- E. AC 48 for Underlayments in severe climates.
- F. AC 148 for Wakaflex flashing and ridge venting products.
- G. Leadership in Energy and Environmental Design (LEED).
- H. California Title 24 Energy Efficient Standards.
- I. Cool Roof Rating Council (CRRC).

1.4 DESIGN REQUIREMENTS

- A. Roofing tile materials and installation shall conform to the requirements of IAPMO UER-412 and the 2015 Concrete and Clay Tile Installation Manual

- B. Roofing tile materials shall conform to the requirements of the Applicable Building Code.

1.5 SUBMITTALS

- A. Submit under provisions of Section 01300.
- B. Product Data: Manufacturer's data sheets on each product to be used, including:
 - 1. Preparation instructions and recommendations.
 - 2. Storage and handling requirements and recommendations.
 - 3. Installation methods.
- C. Shop Drawings: Indicate metal flashing profiles, joint locations, fastening locations, and installation details. Indicate tile layout with location of cut and special shaped tiles identified.
- D. Selection Samples: For each finish product specified, two complete sets of tile colors representing manufacturer's full range of available colors and patterns.
- E. Verification Samples: For each finish product specified, two full size samples representing actual product, color, and patterns.
- F. Certificates of Compliance: Submit to certify compliance with referenced standards.

1.6 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Minimum five years documented experience producing concrete roof tile and member of Tile Roof Industry Alliance.
- B. Installer Qualifications: Minimum five years documented experience installing products specified in this section and license by the local/state authority and have the proper insurance to operate in your areas.
- C. Mock-Up: Provide a mock-up for evaluation of surface preparation techniques and application workmanship.
 - 1. Finish areas designated by Architect.
 - 2. Mock-up shall be a minimum of a 10-foot (3.05 m) by 10-foot (3.05 m) area and include the edge, ridge, valley, and other typical transition conditions anticipated.
 - 3. Do not proceed with remaining work until installation workmanship and appearance is approved by Architect.
 - 4. Accepted mock-up may remain as part of Work.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Store products in manufacturer's unopened packaging until ready for installation.
- B. Deliver products to project site in manufacturer's unopened pallets, labeled with data indicating compliance with specified requirements.
- C. Maintain dry storage area for products of this section until installation of products.

1.8 PROJECT CONDITIONS

- A. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.
- B. Do not overload the roof. Distribute stacks of tile uniformly on roof at not greater than 12 inches (305 mm) in height.

1.9 WARRANTY

- A. Roof Tile: Westlake Royal Roofing Solutions' Newpoint Concrete Roof Tiles' Limited Lifetime, Fully

Transferable, Non-Prorated Product Warranty against defects in roof tile for the life of the structure.

- B. Installation Warranty: Warrants products of this section, as installed, to be in accord with the Contract Documents and free from faults and defects in materials and workmanship for a period of 10 years after completion.

1.10 EXTRA MATERIALS

- A. Provide an additional 1 percent of installed roof tiles, but not less than one full square, for Owner's use in roof maintenance.
- B. Furnish extra materials packaged with protective covering for storage and identified with labels clearly describing contents.

PART 2 PRODUCTS

2.1 MANUFACTURERS

- A. Acceptable Manufacturer: Westlake Royal Roofing LLC which is located at: 2801 Post Oak, Suite 600, Houston, TX 77056; Toll free: 800-658-8004; Web: westlakeroyalroofing.com.
- B. Westlake Royal Roofing Solutions' NewPoint Concrete Roof Tile's Manufacturing and Distribution Facility:
 - 1. Southern California Region:
 - a. Rialto Plant: 3511 North Riverside Avenue, Rialto, CA 92377. Tel: 909-822-
- C. Substitutions: Not permitted.
- D. Requests for substitutions will be considered in accordance with provisions of Section 01600.

2.2 CONCRETE ROOF TILE - SOUTHERN CALIFORNIA

- A. Standard Weight Tile: **Saxony 900 Shake** profile.
 - 1. Finishing Tile: Provide 90-degree Rake, 3-Sided Ridge, 3-Sided Hip Starter and Apex 3 tiles.
 - 2. Size: 17 inches (432 mm) by 13 inches (330 mm), nominal.
 - 3. Coverage: 85 field tiles per 100 square feet (9.29 sq m) of roof area.
 - 4. Installed Weight per Square: Approximately 930 lbs. (422 kg).
 - 5. Color: Rustic Brown Blend 1FRCJ3184.
 - 6.

2.3 ROOF SYSTEM COMPONENTS - SOUTHERN CALIFORNIA

- A. Underlayment:
 - 1. **Sol-R-Skin Blue** Underlayment
 - 2. **Royal TileSeal HT** Self-Adhering Underlayment
- B. Fasteners: Sized to penetrate deck minimum 3/4 inch (19 mm) or through thickness of deck or batten.
 - 1. Quik Drive Screws, Roofing Specific.
- C. Wind Clips:
 - 1. Zip-Clip, Adjustable Tile Clip.
- D. Flashings:
 - 1. Ribbed Tile Pan, 26-gauge Galvanized Sheet Steel side wall flashing.
 - 2. **Wakaflex universal flashing** for abutments at chimneys, walls, and other rising structures.
 - 3. Terminal Bar metal flashing for chimneys and other roof to wall structures.
 - 4. Ribbed Valley Metal 1 inch Center Diverter, 26-gauge, Galvanized Sheet Steel.
 - 5. Plumbing Stacks and Other Pipes Penetrating Roof: Wakaflex Pipe Flashing.
- E. Adhesive: Code approved adhesive suitable to bond to concrete roof tile.

- F. Eave Closures: Provide to match tile profile.
 - 1. **Vented Eave Riser** - Metal.
 - 2. Eave Riser - Metal.
 - 3. Eave Closure "T" - Metal.

- G. Battens:
 - 1. **Elevated Batten System** 1 inch (25 mm) by 2 inches (51 mm) by 8 feet (2.44 m).
 - 2. Batten Extenders 18 inches (457 mm) for use with standard battens.

- H. Hip and Ridge:
 - 1. **Figaroll Plus**: Ridge vent and weather block for all profiles.
 - 2. Zephyr Roll: Ridge vent and weather block flat tiles, 11 inches by 33 feet (279 mm by 10 M).
 - 3. Zephyr Roll: Ridge vent and weather block, 13.4 inches by 33 feet (340 mm by 10 M). For medium and high-profile tiles.
 - 4. **Ridge Riser**: Elevates ridge board to proper height. For all profiles. For use with Figaroll Plus or Zephyr Roll.

- I. Ridge, Rake and Gable End Tiles:
 - 1. Choose to match tile profile and color.

- J. Field Venting: Select to match profile of concrete roof tile.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Do not begin installation until substrates have been properly prepared.
- B. Verify surfaces are uniform, smooth, clean, and dry.
- C. If substrate preparation is the responsibility of another installer, notify Architect of unsatisfactory preparation before proceeding.

3.2 PREPARATION

- A. Clean surfaces thoroughly prior to installation.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result under the project conditions.

3.3 INSTALLATION - GENERAL

- A. Install in accordance with manufacturer's instructions and the following:
 - 1. IAPMO UES ER-2015 - TRI Concrete and Clay Roof Tile Installation Manual - 2015 (TRI Installation Manual). TRI/WSRCA Standard Installation Guides for Concrete and Clay Roof Tile in Cold Weather Applications.

3.4 UNDERLAYMENT APPLICATION:

- A. Underlayment: Install in accordance with the manufacturer's instructions and TRI Installation Manual.
- B. Install ridge vents; follow vent manufacturer's installation recommendations and TRI Installation Manual.

3.5 FLASHING INSTALLATION

- A. Install flashings to shed water and prevent water penetration under tiles.

- B. Valleys: Install preformed metal flashing over underlayment.
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- C. Side Wall Flashing:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- D. Counter Flashing:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- E. Install tiles so as not to inhibit water flow on flashings.
- F. Head and Apron Flashing:
 - 1. Follow vent manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- G. Flashing at Curb Mounted Skylights and Other Items:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- H. Flashing at Plumbing Stacks, Pipes, Turbines, Vents, etc.:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
 - 3. Apply color coordinated paint to all exposed metal flashings.
- I. Coatings: Apply color coordinated paint to all exposed metal flashings.

3.6 BATTEN INSTALLATION

- A. Install battens in accordance with the manufacturer's installation recommendations and TRI.

3.7 TILE INSTALLATION

- A. Layout:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- B. Wind clips:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- C. Hips: Use prefabricated hip starter.
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- D. Hips and Ridges, mechanically fastened:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.
- E. Rakes and Gables:
 - 1. Follow manufacturer's installation recommendations.
 - 2. Follow TRI Installation Manual.

3.8 CLEANING

- A. Remove all broken tile, debris, and excess tile from roof.

- B. Sweep cut tiles clean.

3.9 REPAIR AND REPLACEMENT

A. Damaged Tile:

1. Follow manufacturer's installation recommendations.
2. Follow TRI Installation Manual.

B. Damaged Small Valley and Hip Cuts:


1. Follow manufacturer's installation recommendations.
2. Follow TRI Installation Manual.

3.10 PROTECTION

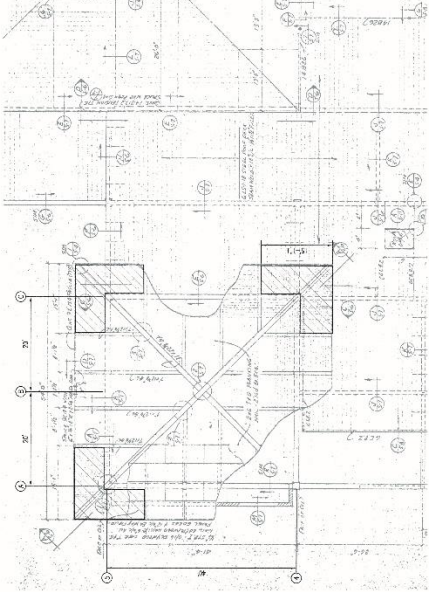
- A. Protect installed products until completion of project.
- B. Touch-up, repair or replace damaged products before Substantial Completion.

END OF SECTION


SECTION 2 – STRUCTURAL REPAIR PLANS



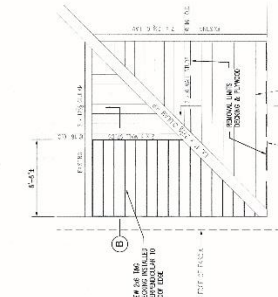
GOOGLE EARTH CITY HALL ROOF PLAN IMAGE
1"=40'



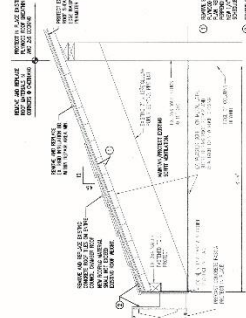
ORIGINAL COUNCIL CHAMBERS ROOF FRAMING PLAN AND PROPOSED REPAIR
1"=10' (MAGUL & PULVERARCH)



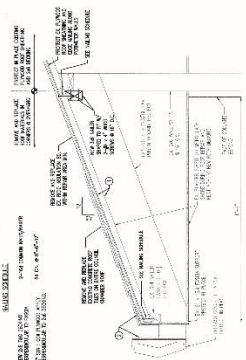
VICINITY MAP
N.E.S.



ROOF CORNER ENLARGEMENT
1/4"=1'-0"



EXISTING ROOF CORNER SECTION A
1/4"=1'-0"



ROOF CORNER REPAIR SECTION B
1/4"=1'-0"

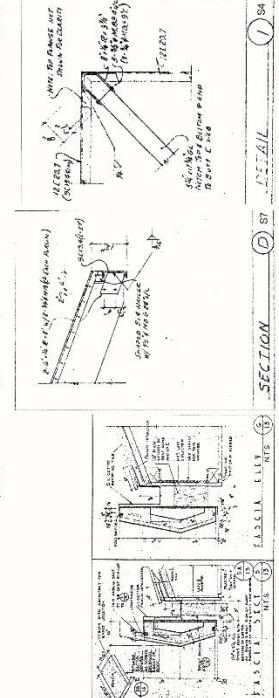
GENERAL NOTES:

- CONTRACTOR SHALL VERIFY EXISTING CONDITIONS AND DIMENSIONS.
- CONTRACTOR TO REMOVE AND REPAIR EXISTING ROOF ENLARGEMENT ON THE THREE CORNER CHAMBER ROOF.
- ALL DIMENSIONS SHOWN ARE TO FACE UNLESS OTHERWISE NOTED UNLESS OTHERWISE SPECIFIED.

DEMOLITION NOTES:

- REMOVE EXISTING ROOF CORNER ENLARGEMENT TO EXISTING ROOF.

ORIGINAL CONSTRUCTION REFERENCE DETAILS
N.E.S.



CITY OF SAN DIMAS
APPROVED: [Signature] DATE: 12/23/23
CITY ENGINEER

CITY OF SAN DIMAS
APPROVED: [Signature] DATE: 12/23/23
CITY ENGINEER

REVISIONS

NO.	DATE	DESCRIPTION

BENCH MARK

DIG ALERT SECTION 15.42121, CIVIL ENGINEERING CODE, CALIFORNIA. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO ANY CONSTRUCTION. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

CITY OF SAN DIMAS
SAN DIMAS CITY HALL
(245 EAST BONITA AVENUE)
COUNCIL CHAMBERS ROOF REPAIR PLAN

PROJECT
1 OF 1 SHEET

SECTION 3 – ASBESTOS REPORT



Report for:

Peter Lyons
RestCon Environmental of Southern California
1440 N Benson Avenue
Suite A
Upland, CA 91786

Regarding: Eurofins EPK Built Environment Testing, LLC
Project: RC-100924-03PL; 245 East Bonita Avenue
EML ID: 3811222

Approved by:

Dates of Analysis:
Asbestos PLM: 10-10-2024

Approved Signatory
Roshanak Kalantari

Service SOPs: Asbestos PLM (EPA 40CFR App E to Sub E of Part 763 & EPA METHOD 600/R-93-116, SOP EM-AS-S-1267)
NVLAP Lab Code 600282-0

All samples were received in acceptable condition unless noted in the Report Comments portion in the body of the report. The results relate only to the samples as received and tested. The results include an inherent uncertainty of measurement associated with estimating percentages by polarized light microscopy. Measurement uncertainty data for sample results with >1% asbestos concentration can be provided when requested.

Eurofins EPK Built Environment Testing, LLC ("the Company"), a member of the Eurofins Built Environment Testing group of companies, shall have no liability to the client or the client's customer with respect to decisions or recommendations made, actions taken or courses of conduct implemented by either the client or the client's customer as a result of or based upon the Test Results. In no event shall the Company be liable to the client with respect to the Test Results except for the Company's own willful misconduct or gross negligence nor shall the Company be liable for incidental or consequential damages or lost profits or revenues to the fullest extent such liability may be disclaimed by law, even if the Company has been advised of the possibility of such damages, lost profits or lost revenues. In no event shall the Company's liability with respect to the Test Results exceed the amount paid to the Company by the client therefor.

Eurofins EPK Built Environment Testing, LLC
 931 Corporate Center Drive, Pomona, CA 91768
 (833) 465-5857 www.eurofinsus.com/Built

Client: RestCon Environmental of Southern California
 C/O: Peter Lyons
 Re: RC-100924-03PL; 245 East Bonita Avenue

Date of Sampling: 10-09-2024
 Date of Receipt: 10-10-2024
 Date of Report: 10-10-2024

ASBESTOS PLM REPORT

Total Samples Submitted:	9
Total Samples Analyzed:	9
Total Samples with Layer Asbestos Content > 1%:	0

Location: A1, City hall roof/pitched roof stucco

Lab ID-Version†: 18816887-1

Sample Layers	Asbestos Content
White Stucco	< 1% Chrysotile
Gray Stucco	< 1% Chrysotile
Sample Composite Homogeneity: Good	

Location: A2, City hall roof/pitched roof stucco

Lab ID-Version†: 18816888-1

Sample Layers	Asbestos Content
White Stucco	< 1% Chrysotile
Gray Stucco	< 1% Chrysotile
Sample Composite Homogeneity: Good	

Location: A3, City hall roof/pitched roof stucco

Lab ID-Version†: 18816889-1

Sample Layers	Asbestos Content
White Stucco	< 1% Chrysotile
Gray Stucco	< 1% Chrysotile
Sample Composite Homogeneity: Good	

The test report shall not be reproduced except in full, without written approval of the laboratory. The report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST, or any agency of the federal government. The Company reserves the right to dispose of all samples after a period of thirty (30) days, according to all state and federal guidelines, unless otherwise specified.

All components not quantified as asbestos content and non-asbestos content are considered to be non-fibrous matrix components. Matrix components may include, but are not limited to, gypsum, paint, silicate minerals, vinyl, binder, calcium carbonate, tar, and foam.

Inhomogeneous samples are separated into homogeneous subsamples and analyzed individually. ND means no fibers were detected. When detected, the minimum detection and reporting limit is less than 1% unless point counting is performed. Floor tile samples may contain large amounts of interference material and it is recommended that the sample be analyzed by gravimetric point count analysis to lower the detection limit and to aid in asbestos identification.

† A "Version" indicated by "-x" after the Lab ID# with a value greater than 1 indicates a sample with amended data. The revision number is reflected by the value of "x".

Eurofins EPK Built Environment Testing, LLC
 931 Corporate Center Drive, Pomona, CA 91768
 (833) 465-5857 www.eurofinsus.com/Built

Client: RestCon Environmental of Southern California
 C/O: Peter Lyons
 Re: RC-100924-03PL; 245 East Bonita Avenue

Date of Sampling: 10-09-2024
 Date of Receipt: 10-10-2024
 Date of Report: 10-10-2024

ASBESTOS PLM REPORT

Location: B1, City hall roof/pitched roof yellow/brown insulation/foam board Lab ID-Version†: 18816890-1

Sample Layers	Asbestos Content
Brown Insulation	ND
Dark Brown Adhesive	ND
Composite Non-Asbestos Content:	90% Cellulose
Sample Composite Homogeneity:	Good

Location: B2, City hall roof/pitched roof yellow/brown insulation/foam board Lab ID-Version†: 18816891-1

Sample Layers	Asbestos Content
Brown Insulation	ND
Dark Brown Adhesive	ND
Composite Non-Asbestos Content:	90% Cellulose
Sample Composite Homogeneity:	Good

Location: B3, City hall roof/pitched roof yellow/brown insulation/foam board Lab ID-Version†: 18816892-1

Sample Layers	Asbestos Content
Brown Insulation	ND
Dark Brown Adhesive	ND
Composite Non-Asbestos Content:	90% Cellulose
Sample Composite Homogeneity:	Good

The test report shall not be reproduced except in full, without written approval of the laboratory. The report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST, or any agency of the federal government. The Company reserves the right to dispose of all samples after a period of thirty (30) days, according to all state and federal guidelines, unless otherwise specified.

All components not quantified as asbestos content and non-asbestos content are considered to be non-fibrous matrix components. Matrix components may include, but are not limited to, gypsum, paint, silicate minerals, vinyl, binder, calcium carbonate, tar, and foam.

Inhomogeneous samples are separated into homogeneous subsamples and analyzed individually. ND means no fibers were detected. When detected, the minimum detection and reporting limit is less than 1% unless point counting is performed. Floor tile samples may contain large amounts of interference material and it is recommended that the sample be analyzed by gravimetric point count analysis to lower the detection limit and to aid in asbestos identification.

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Client: RestCon Environmental of Southern California
 C/O: Peter Lyons
 Re: RC-100924-03PL; 245 East Bonita Avenue

Date of Sampling: 10-09-2024
 Date of Receipt: 10-10-2024
 Date of Report: 10-10-2024

ASBESTOS PLM REPORT

Location: C1, City hall roof/pitched roof fireproof insulation over spray Lab ID-Version†: 18816893-1

Sample Layers	Asbestos Content
Gray Cementitious Material	ND
Sample Composite Homogeneity: Good	

Location: C2, City hall roof/pitched roof fireproof insulation over spray Lab ID-Version†: 18816894-1

Sample Layers	Asbestos Content
Gray Cementitious Material	ND
Sample Composite Homogeneity: Good	

Location: C3, City hall roof/pitched roof fireproof insulation over spray Lab ID-Version†: 18816895-1

Sample Layers	Asbestos Content
Gray Cementitious Material	ND
Sample Composite Homogeneity: Good	

The test report shall not be reproduced except in full, without written approval of the laboratory. The report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST, or any agency of the federal government. The Company reserves the right to dispose of all samples after a period of thirty (30) days, according to all state and federal guidelines, unless otherwise specified.

All components not quantified as asbestos content and non-asbestos content are considered to be non-fibrous matrix components. Matrix components may include, but are not limited to, gypsum, paint, silicate minerals, vinyl, binder, calcium carbonate, tar, and foam.

Inhomogeneous samples are separated into homogeneous subsamples and analyzed individually. ND means no fibers were detected. When detected, the minimum detection and reporting limit is less than 1% unless point counting is performed. Floor tile samples may contain large amounts of interference material and it is recommended that the sample be analyzed by gravimetric point count analysis to lower the detection limit and to aid in asbestos identification.

† A "Version" indicated by "-x" after the Lab ID# with a value greater than 1 indicates a sample with amended data. The revision number is reflected by the value of "x".

Eurofins EPK Built Environment Testing, LLC
931 Corporate Center Drive, Pomona, CA 91768
(833) 465-5857 www.eurofinsus.com/Built

Client: RestCon Environmental of Southern
California
C/O: Peter Lyons
Re: RC-100924-03PL; 245 East Bonita Avenue

Date of Sampling: 10-09-2024
Date of Receipt: 10-10-2024
Date of Report: 10-10-2024

ASBESTOS PLM REPORT

PROJECT ANALYST AND SIGNATORY REPORT

Project Analyst



Analyst: Sojean Peou

The test report shall not be reproduced except in full, without written approval of the laboratory. The report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST, or any agency of the federal government. The Company reserves the right to dispose of all samples after a period of thirty (30) days, according to all state and federal guidelines, unless otherwise specified.

‡ A "Version" indicated by "-x" after the Lab ID# with a value greater than 1 indicates a sample with amended data. The revision number is reflected by the value of "x".



Lab Customer ID#  003811222
 Lab Facility _____

CHAIN OF CUSTODY

Contact Information		Project Information	
Company: RestCon Environmental of Southern California	Address: 1440 North Benson Avenue, Ste. A Upland, CA 91786	Project/WO #: RC-100924-03PL	Project Name: 245 East Bonita Avenue
Contact: RestCon Office	Special Instructions:	Sampled By: Kevin Perry	Date & Time Sampled: 10/9/24 3:15 pm
Phone: (909) 660 - 8985	Email: labresults@restconenviro-socal.com	Turnaround Time (TAT) Options – Please Check	
Email: labresults@restconenviro-socal.com		<input checked="" type="checkbox"/> 3 or 4 HR / RUSH	<input type="checkbox"/> 6 or 8 HR / Same Day
		<input type="checkbox"/> 24 HR	<input type="checkbox"/> 48 HR
		<input type="checkbox"/> 3 DAY	<input type="checkbox"/> 5 DAY
		<input type="checkbox"/> 1 WEEK	<input type="checkbox"/> 2 WEEK
PCM Air <input type="checkbox"/> NIOSH 7400	TEM – Air <input type="checkbox"/> AHERA 40 CFR, Part 763 <input type="checkbox"/> NIOSH 7402 <input type="checkbox"/> EPA Level II	TEM – Dust <input type="checkbox"/> Microvac – ASTM D 5755 <input type="checkbox"/> Wipe – ASTM D6480	
PLM – Bulk (Reporting Limit) <input checked="" type="checkbox"/> PLM EPA 600/R-93/116 (<1%)	Lead <input type="checkbox"/> Paint Chips <input type="checkbox"/> Soil <input type="checkbox"/> Wipes	Lead – Other <input type="checkbox"/> TTLC (Ceramic)	Method <input type="checkbox"/> SW846-3050-7420
Point Count <input type="checkbox"/> PLM Point Count 400 (<.25%) <input type="checkbox"/> PLM Point Count 1000 (<.1%)	Bacteria <input type="checkbox"/> Sewage Screen – M117 Presence/Absence (Total Coliform, E. coli and Enterococci)	<input type="checkbox"/> TTLC	<input type="checkbox"/> SW846-3050-7220
Point Count w/Gravimetric <input type="checkbox"/> PLM Point Count 400 (<.25%) <input type="checkbox"/> PLM Point Count 1000 (<.1%)	Microbial (Mold) <input type="checkbox"/> Non-viable mold / <u>Spore Trap</u> <input type="checkbox"/> Non-Viable mold / Tape Lift, Bulk, Swab	<input type="checkbox"/> TCLP	<input type="checkbox"/> SW846-1311 /7420/SM 3111B or <input type="checkbox"/> SW846-6010B or C
Additional Information / Special Instructions: Check Box if requesting			
<input checked="" type="checkbox"/> Stop at 1st Positive on samples great than 1% except for wall system samples. Analyze all wall system samples.			
Relinquished By:	Date / Time	Received By:	Date / Time
Print Name: Kevin Perry	10/9/24	Print Name: <i>Siobhan</i>	10/10/24
Signature: <i>Kevin Perry</i>	<i>Siobhan</i>	Signature: <i>[Signature]</i>	<i>[Signature]</i>

Southern California
 1440 North Benson Avenue, Suite A, Upland, CA 91786
 (909) 660 - 8985 Office - Info@RestConEnviro-SoCal.com

Northern California
 3035 Prospect Park Drive, Suite 180, Rancho Cordova, CA 95670
 (916) 736 - 1100 Office - Testing@RestConEnviro-nocal.com



RestCon Environmental Project Number RC-100924-03PL

CHAIN OF CUSTODY

Lab Customer ID# _____
Lab Facility _____



Sample #	Sample Location	Sample/Material Description	Cond.	QTY SF / LF	Friable Y / N Cat I or Cat II	Start Time	Stop Time	Start Flow	End Flow	Total Volume	Test Type
A1	City Hall Roof/ Pitched Roof	Stucco	G	~150SF	Non-friable						A
A2			G		Non-friable						A
A3			G		Non-friable						A
B1	City Hall Roof/ Pitched Roof	Yellow/ Brown Insulation/ Foam Board	G	~150SF	Non-friable						A
B2			G		Non-friable						A
B3			G		Non-friable						A
C1	City Hall Roof/ Pitched Roof	Fireproof Insulation Over Spray	G	~50SF	Non-friable						A
C2			G		Non-friable						A
C3			G		Non-friable						A

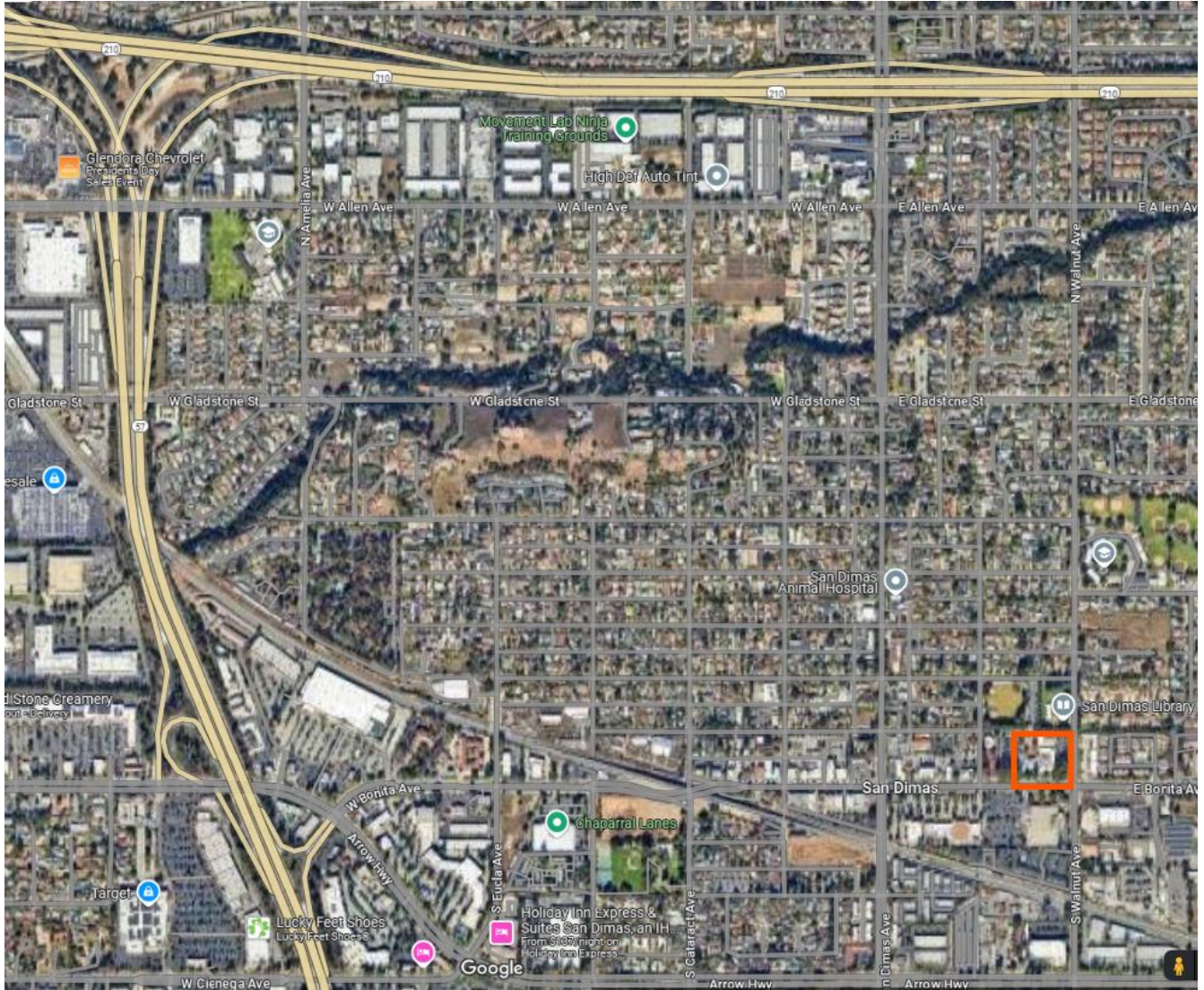
Conditions: (G) Good, (D) Damaged, (SD) Significantly Damaged | Friable: Y or N | Category I (Cat I) nonfriable asbestos-containing material (ACM); Products that have been determined to contain greater than one percent asbestos by PLM and are nonfriable (crumbly by hand pressure). Packing, Gaskets, Resilient floor covering or Asphalt roofing products | Category II (Cat II) Nonfriable asbestos-containing materials (ACM); Any material, excluding Cat. I nonfriable ACM, containing more than 1 percent asbestos as determined by PLM, that when dry cannot be crumbled, pulverized or reduced to powder by hand pressure. | Test Type: (M) Mold, (A) Asbestos, (L) Lead, (B) Bacteria

Relinquished By:		Received By:	
Print Name: Kevin Perry	Date / Time: 10/9/24	Print Name: <i>Seaman Foster</i>	Date / Time: 10/09/24 8:30 AM
Signature: <i>Kevin Perry</i>	Signature: <i>Seaman Foster</i>		

Southern California
1440 North Benson Avenue, Suite A, Upland, CA 91786
(909) 660 - 8985 Office - Info@RestConEnviro-SocCal.com

Northern California
3035 Prospect Park Drive, Suite 180, Rancho Cordova, CA 95670
(916) 736 - 1100 Office - Testing@RestConEnviro-nocal.com

APPENDIX B – Project Site



City Hall, 245 E Bonita Ave, San Dimas



City Hall Pitched Roofs, West Roof and East Roof

APPENDIX C - City Forms

CITY OF SAN DIMAS PARKS & RECREATION DAILY EXTRA WORK REPORT												
Construction Contract 2024-11			Date Work Performed: _____			Date of Report: _____			Report No: _____			
Project Name: HCP Soccer Field Renovation			Sheet ___ of _____			Day of Wk _____						
Description of Extra Work:			Prime Contractor:									
EQUIPMENT (Type, Model)	Start	Stop	Total Hours	Rate	P	LABOR (Class & Name)	Start	Stop	Break	Total Hours	Rate	P
Subtotal						Subtotal						
15% Markup						Caltrans L. Surcharge						
Total Equipment						15% Mark Up						
Total Equipment						Total Labor						
MATERIAL	Qty	Unit	Prime	Sub	TOTALS							
Total Equipment, Material & Labor												
Prime Markup on Sub (10% first \$5,000 applied only once on each CCO)					Previously Paid for Sub							
Prime Markup on Sub (5% over \$5,000)												
Subtotal												
Total (Prime + Sub)												
TOTAL THIS REPORT												
I certify that the charges are accurately reported for the work indicated.												
										Contracting Agency:		
										Received by:		
										Inspector Initials/Date		